

Post-Bacc Major Completion

A student may pursue a subsequent major, minor, or certificate after an initial Baccalaureate degree has been conferred from UNI. Approval of the department for the additional major is needed before starting classes. If 32 or more hours are needed to complete the subsequent major or if it would lead to a different degree (i.e. Bachelor of Science), the student must apply through the Office of Admissions as a Post-Baccalaureate student.

 **Student Information**

Name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Student ID Number**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Email Address: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Phone: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

BABS BM BFA BSW

 New Intended Major: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Student Signature: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Date: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Upon completing Student Information section please provide this form to the department for***

***review and approval of requirements needed for program completion.***

 **Department Approval**

Confirmed requirements with Record Analyst

 Attach copy of ‘What If’ Advisement Report outlining the requirements for program completion

Major Department Head Signature: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Advisor *Printed* Name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 Advisor Signature: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Please return completed form to the Office of the Registrar for processing at*** ***registrar@uni.edu*** ***or GIL 115.***

**Office Use Only**

Confirmed non-degree application

Add new major to non-degree student record

 Documentation added to OnBase

Record Analyst: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Date: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**University of Northern Iowa Office of the Registrar 115 Gilchrist Hall Cedar Falls, Iowa 50614-0006 Phone:** 319-273-2241 **Fax:** 319-273-6792 **Email:** registrar@uni.edu **registrar.uni.edu**

Chapter 22 Code of Iowa: The purpose of this form is to process your Post-Bacc Major Completion form. Only directory information may be released to third parties. All items are required and therefore incomplete forms may not be processed.