Take a walk with us through the advisement report as well as discuss policies related to graduation requirements, undergraduate academic standing, and transfer credits.

* This session will be recorded and posted on the Academic Advisor Portal website.
The **Conceptual** component provides the context for the delivery of academic advising. It covers the ideas and theories that advisors must understand to effectively advise their students.

The **Informational** component provides the substance of academic advising. It covers the knowledge advisors must gain to be able to guide the students at their institution.

The **Relational** component provides the skills that enable academic advisors to convey the concepts and information from the other two components to their advisees.
Today’s Agenda:

● Earning A Degree

● Structure and Walk Through of an Advisement Report
  ○ Along the way we will discuss relevant policies and procedures

● Resources

● Q&A

*Most importantly, we encourage your questions and to share your knowledge/ideas through discussion!*
Earning a Degree
Undergraduate Degree Minimum Requirements

- Bachelor of Arts - Teaching - 120 semester hours
- Bachelor of Arts - 120 semester hours
- Bachelor of Applied Science - 120 semester hours
- Bachelor of Fine Arts Degree - 122 semester hours
- Bachelor of Science Degree - 120 semester hours
  - Note: Change from a 126 semester hours requirements effective with the 2023-24 catalog
- Bachelor of Social Work - 120 semester hours
- Bachelor of Liberal Studies - 120 semester hours

https://catalog.uni.edu/generalinformation/undergraduateinformation/
Earning a Degree

- General Education: UNIFI
- Academic Major Requirements
- University Electives

Example for student with no prior credit earned:
- UNIFI
  - 37 credits
- Academic Major (BA)
  - 33 credits
- University Electives
  - 50 credits
Structure and Walk Through of an Advisement Report
Sections of an Advisement Report

- Courses in Progress
- University Requirements for Graduation
- University Competency Summary
- UNI Foundational Inquiry (UNIFI)
- University Electives & Courses Not Used
- Academic Major(s) / Minor(s) / Certificate(s)
- Complete University Course History
Accessing a Student’s Advisement Report - MyAdvisees

My Advisees

Select display option

- Link to Photos
- Include photos in list

View Student Details
Foreign Language Competency Requirement

Students entering UNI who graduated from high school in 1989 or later are required to demonstrate a level of competence in a foreign language (classical or modern) equivalent to the second semester at the college level. One year of foreign language in high school is considered to be equivalent to one semester of foreign language at the university.

The foreign language competency requirement can be satisfied using credit in the following ways:

- satisfactory* completion of two years of high school study in one foreign language;
- satisfactory* completion of a combination of high school and college credit in one language equivalent to the second semester at the college level;
- satisfactory performance in an achievement examination measuring proficiency equivalent to the second semester of college study in one foreign language.
- satisfactory* completion of either two years of high school study or one year of college credit or the combined equivalent in American Sign Language (ASL). Study in any other language and culture for the hearing impaired will not automatically satisfy this graduation requirement.

* Satisfactory completion means a minimum grade of C- in the last course taken to meet this requirement.
Foreign Language Competency Requirement

The following UNI course sequences will satisfy the foreign language competency requirement:

- ASL 3190 American Sign Language (ASL) I & ASL 3195 American Sign Language (ASL) II
- CHIN 1001 Elementary Chinese I & CHIN 1002 Elementary Chinese II
- FREN 1001 Introduction to French Language and Culture I & FREN 1002 Introduction to French Language and Culture II
- SPAN 1001 Elementary Spanish I & SPAN 1002 Elementary Spanish II

Additional language credit options may be offered, or be transferred to meet this UNI requirement.
PRE-MAJOR NOTICE

***Not Satisfied: You are currently in a Pre-Social Work plan. In order to graduate, you must be declared in an approved major plan. Contact your Academic Advisor/Department for further information. (RQ-50050)
△ Fashion Culture and Industry

Satisfied: 3 Units Required  (LN-010)

INTDSGN  1059  Introduction to Applied Design  3.0  2022 FALL  B+  EN

>> INTDSGN 1059 has been directed to this line.
PER SR 110447, APPROVED TO SUB INTDSGN 1059 FOR TEXDSGN 1000. [64118]
Repeating a Course - Academic Advisement Report

### Complete University Course History

Shading indicates courses are excluded from GPA and credits earned, including **Academic Forgiveness**

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<thead>
<tr>
<th>Subject</th>
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</table>
Record Analysts - Office of the Registrar

- Evaluate curriculum requirements for graduation
- Respond to student questions about advisement reports
- Assist with substitution or changes of courses for their degree program via Student Requests.
- Students should see their Record Analyst at least two semesters before their expected graduation.

Record Analysts do not:
  - Assist students in preparing long-term plans of study, plan semester schedules, or monitor course availability
  - Provide information about transfer course equivalencies

Current List: https://registrar.uni.edu/students/record-analysts
Additional Resources

- Academic Advising Report - Office of the Registrar
- Viewing Advisement Report using Advisor Center - Job Aid
Questions?
Upcoming Academic Advising Essentials Session:

THURSDAY, OCTOBER 19, 2023 3:00 - 4:00 P.M.
Scheduling & Registration

We will address scheduling/registration through the questions of what information students should know, how they plan for registration, and what happens at their registration date/time. Using and viewing the student information system (SIS) from both the advisor and student side will be integrated into this session.

This session will be held via Zoom. Join in these live zoom events to learn, engage, and ask questions on this topic. Complete this form to request the zoom link to participate in the session at least 24 hours (on business days) prior to the event. If requesting the link after this time, please call the Office of Academic Advising at 319-273-3406 for information.